

Ph : 08532-227779. e-mail : tssraichur1954@gmail.com

President : Parasmal Sukhani Cel : 94820 94289, 94481 94289 General Secretary : Nandapur Srinivas Rao Cel : 94480 34256

Ref:

## Date:

## ANNUAL "e" GOVERNANCE REPORT

## E-Governance in following areas

For convenience purposes, the policy is divided into various areas of operation

**I.WEBSITE:** The website of the college needs to revamp taking into account the new changes. The website acts as a mirror of the college activities, information and important notice etc... are made easily available to one and all. For this purpose, a separate service provider/ Web designer was appointed by the college principle, along with this training should be given to the existing staff and persons should be identified who will undertake the responsibility of the website, administration and updation at the college level.

2. ACCOUNTS: For the ease of maintaining accounts, the college is already using tally software (ERP-9). But with new accounting methods and compliances, it has become necessary to procure other software as well. Appropriate security measures should be taken for maintaining confidentiality of the transactions. Training to the existing staff and updation of the existing software must be done on timely basis.

3. STUDENTS ADMISSION: The college has implemented to process ail admissions by using admission software as per guidelines of the university. The principal is given authority to take appropriate decisions and identify persons responsible for implementation of this aspect of the policy.

**4.ADMINISTRATION:** To provide a hassle free, convenient and cheap process, maximum of the administration of the college should be handled with ICT based technology. Facilities are provided E-copy of the salary pertificates, Service certificates etc...

5. EXAMINATION: As per the direction of the university, it is mandatory to handle examination related process in online manner. Filling of examination forms, revaluation forms, photocopy forms, obtaining hall tickets, uploading of marks etc... Utmost secrecy and confidentiality need to be maintained while handling examination process need to be done with utmost care and caution



Ph : 08532-227779. e-mail : tssraichur1954@gmail.com

President :General Secretary :Parasmal SukhaniNandapur Srinivas RaoCel : 94820 94289, 94481 94289Cel : 94480 34256

6. LIBRARY: We have the privilege of having one of the best library in the region. To continue with this legacy, we need to add more and E learning resources for the benefit of stakeholders. Library is presently using E-LIB software for its internal working. It needs to update timely. Similarly newer E-learning resources like journals, etc... should be identified and subscribed taking into the recommendations of the library advisory committee.

APPROVED BY GOVERNING COUNCIL:

1. P Taranath Shikshana Samsthe

2. General Secretary, T.S.S General Secretary Veranath Shikshana Samara RAICHUK

3. Chairman, Managing Committee

CHAIRMAN Managing Committee L.V.D. College, RAICHUR,

4. Secretary, Managing Committee

SECRETARY Managing Committee L.V.D. College, RAICHUR.